

**NEBRASKA COMMUNITY COLLEGE ASSOCIATION
BOARD OF DIRECTORS
Third Quarter Meeting Minutes
August 8, 2011**

1. PUBLIC MEETING NOTICE

All NCCA Board of Directors, Area Presidents, and the general public having been duly notified the third quarter meeting of the NCCA Board of Directors was held August 8, 2011, at Central Community College in Hastings. Vice President Oelsigle stated the public meeting notices were published in the Hastings Tribune and Lincoln Journal Star on July 28, 2011. He also stated that the rules for the Nebraska Public Meeting Laws were available for public viewing. The public meeting notices are attached to these minutes.

2. ATTENDANCE

Directors Present:

Vice President Don Oelsigle – Northeast
Secretary Robert Feit – Southeast
Sam Cowan for Sandra Borden – Central
Merlyn Gramberg – Western Nebraska
Paul Kreiger for Diane Keller – Central
Ernie Mehl – Mid-Plains
Tom Perkins – Western Nebraska
Larry Poessnecker – Northeast
Lynn Schluckebier – Southeast

Directors Absent:

Kent Miller – Mid-Plains

Staff Present:

Dennis Baack – Executive Director
Melanie Williams – Administrative Assistant

Also present: Dr. Greg Smith – Central, Dr. Michael Chipps – Mid-Plains, Dr. Bill Path – Northeast, Dr. Jack Huck – Southeast, and Dr. Todd Holcomb – Western Nebraska.

3. CALL TO ORDER AND QUORUM DETERMINATION

Vice President Oelsigle called the meeting to order at 9:08 a.m. and asked for roll call and quorum determination. Present and responding were nine board members representing their respective area governing boards. It was determined that a quorum was present.

4. APPROVAL OF AGENDA

Vice President Oelsligle asked for any additions or changes to the agenda. There were none.

MOTION BY LYNN SCHLUCKEBIER AND SECOND BY MERLYN GRAMBERG that the NCCA Board of Directors approve the meeting agenda as presented.

Vice President Oelsligle asked for any objections or discussion. There was none.

A roll call vote was taken.

Voting Aye: Cowan, Feit, Gramberg, Kreiger, Mehl, Oelsligle, Perkins, Poessnecker, Schluckebier

Voting Nay: None

Absent: Miller

RESULT: Motion carried nine (9) ayes, no nays, and one (1) absent.

5. APPROVAL OF MINUTES

Vice President Oelsligle asked for any corrections or changes to the May 2, 2011, meeting minutes. There were none.

MOTION BY ROBERT FEIT AND SECOND BY PAUL KREIGER that the NCCA Board of Directors approve the May 2, 2011, meeting minutes as presented.

Vice President Oelsligle asked for any discussion. There was none.

A roll call vote was taken.

Voting Aye: Cowan, Feit, Gramberg, Kreiger, Mehl, Oelsligle, Perkins, Poessnecker, Schluckebier

Voting Nay: None

Absent: Miller

RESULT: Motion carried nine (9) ayes, no nays, and one (1) absent.

6. RESCIND RESOLUTION REGARDING THE DISSOLVING OF THE CURRENT NCCA BOARD OF DIRECTORS AND MAKING THE CEO COUNCIL THE OVERSIGHT AUTHORITY OF THE NCCA

Baack stated that at the previous board meeting, a number of yes votes for this resolution were contingent on Metro staying in the organization. Metro is no longer in the Association so it was decided to include the rescinding of the resolution on the agenda.

MOTION BY TOM PERKINS AND SECOND BY LYNN SCHLUCKEBIER that the NCCA Board of Directors rescind the resolution dissolving the current NCCA Board of Directors and making the CEO Council the oversight authority of the NCCA.

Vice President Oelsligle asked for discussion. Dr. Path stated that the CEO Council is in support of rescinding this resolution.

A roll call vote was taken.

Voting Aye: Cowan, Feit, Gramberg, Kreiger, Mehl, Oelsligle, Perkins, Poessnecker, Schluckebier

Voting Nay: None

Absent: Miller

RESULT: Motion carried nine (9) ayes, no nays, and one (1) absent.

7. COUNCIL OF CHIEF EXECUTIVE OFFICERS REPORT

Dr. Smith stated that at the June 30 CEO meeting, they came up with seven principles of a funding formula. Metro agreed to one principle regarding local control with the remaining areas agreeing to all seven principles. Baack then informed the Board of a conversation he had with Speaker Flood. Speaker Flood told Baack that the five area colleges need to negotiate with Metro but Baack informed him that the colleges are not willing to compromise on some principles particularly when it comes to statewide access to a community college education. The CEO Council will continue to work on a new funding formula based on these seven principles which will then be presented to Speaker Flood and Senator Adams who will in turn present it to Metro.

Cowan asked what the Legislature may do to resolve this. Baack stated that there are a number of ideas being discussed in the Legislature but he does not have any specifics at this time or an opinion as to which way some Senators are leaning. Discussion was then had regarding the possible solutions which may be being discussed.

Dr. Smith then asked the Board what position they would like to take in regards to Metro participating in NCCA sanctioned meetings and activities. The CEO Council has taken the position of no participation if not a member of the Association except in

the event of student related agreements between individual colleges or informal meetings. Dr. Chipps then asked the question if a non-dues paying college is allowed to participate in NCCA activities, what would stop the remaining areas from not paying their dues. Feit stated that if Metro is asked to participate in the annual meeting, two separate registration fees for members and non-members should be used.

MOTION BY TOM PERKINS AND SECOND BY LYNN SCHLUCKEBIER that the NCCA Board of Directors affirm the seven principles relating to the a funding formula.

Vice President Oelsligle asked for any discussion. There was none.

A roll call vote was taken.

Voting Aye: Cowan, Feit, Gramberg, Kreiger, Mehl, Oelsligle, Perkins, Poessnecker, Schluckebier

Voting Nay: None

Absent: Miller

RESULT: Motion carried nine (9) ayes, no nays, and one (1) absent.

Vice President Oelsligle stated that Miller had requested an item be included on the September meeting agenda to this effect. He then asked for the opinion of the Board as to whether this item should be discussed at that time. The Board was in consensus to include this item on the September agenda. Baack did state that the Association by-laws are very clear that a college who is not a member forfeits their rights to participate in Board sanctioned activities and meetings. It was determined that if the by-laws are clear on this matter, no action would need to be taken.

Baack asked the Board if they would like to move the location of the September meeting to Lincoln from Kearney and invite Senators Flood and Adams to attend. The Board agreed to move the location to Lincoln and send an invitation to the Senators.

8. TEAM 2/BUDGET & PERSONNEL COMMITTEE

Gramberg stated that Team 2 had met via conference call and had reviewed the Executive Director's evaluation instrument. Vice President Oelsligle stated that the committee felt this was not the time to make changes to the document so therefore no changes were made. Copies of the evaluation were distributed to the Board for their completion by September 1.

Gramberg then stated that Team 2 reviewed the proposed 2012 NCCA budget and recommends preliminary approval by the NCCA Board. Baack stated that Board

members can take this back to their individual boards for review prior to approval at the September NCCA Board meeting. He then stated that some discussion was had by Team 2 regarding the status of the Association's cash reserves. Baack discussed this with the Association's accountant and the Association will not need any influx of monies to increase the cash reserve. With the amount of money being saved on rent, health insurance, and other miscellaneous items, the reserve is being increased each month and should be rebuilt by year end.

Baack then asked the Board if they would like to continue to use the current dues structure or change the policy to reflect a change of each area paying an equal share of the dues. Perkins stated that he thinks the Board would need to look at the current policy before a decision could be made. Gramberg stated that he feels this needs to be discussed with the college's financial officers and other board members before a new policy should be written. Baack stated that he will create a new dues policy for the September meeting so that the Board would know exactly what would be done but does not need to be voted on at that time.

MOTION BY MERLYN GRAMBERG AND SECOND BY ROBERT FEIT that the NCCA Board of Directors give preliminary approval to the 2012 NCCA budget.

Vice President Oelsigle asked for discussion. There was none.

A roll call vote was taken.

Voting Aye: Cowan, Feit, Gramberg, Kreiger, Mehl, Oelsigle, Perkins, Poessnecker, Schluckebier

Voting Nay: None

Absent: Miller

RESULT: Motion carried nine (9) ayes, no nays, and one (1) absent.

Gramberg then stated that Team 2 recommends approval of the 2010 NCCA financial audit.

MOTION BY TOM PERKINS AND SECOND BY ERNIE MEHL that the NCCA Board of Directors approve the 2010 NCCA financial audit.

Vice President Oelsigle asked for any comments or questions. Feit stated that some questions were had regarding the management letter and the recommendations listed. One of them being documenting a system of internal control that prevents, detects and deters fraud. Baack stated that he is having discussions with the accountant regarding this recommendation. Feit was authorized to review the financial

documents in the Association office so that this recommendation would be eliminated from the management letter. Baack will keep the Board informed on this matter.

Baack also asked the accountant to include a caveat after the segregation of duties recommendation. The caveat would state that since the office is a two person operation, segregation of duties is not attainable.

Vice President Oelsligle asked for any further discussion. There was none.

A roll call vote was taken.

Voting Aye: Cowan, Feit, Gramberg, Kreiger, Mehl, Oelsligle, Perkins, Poessnecker, Schluckebier

Voting Nay: None

Absent: Miller

RESULT: Motion carried (9) ayes, no nays, and one (1) absent.

9. RECONSIDERATION OF ACCT STATE COORDINATOR ALTERNATE

Vice President Oelsligle stated that he had received an email from Steve Grabowski from Metro asking if he was still the ACCT state coordinator alternate. ACCT was also contacted asking the same question and they informed Grabowski that since Metro is a member of ACCT, he can serve as alternate. Vice President Oelsligle also informed him that he must attend NCCA Board meetings so that he is kept up to date on information.

Feit stated that he got involved late in the discussion and had a conversation with Noah Brown and Jee Hang Lee regarding this matter. It was agreed that he is eligible to serve but the problem being that he is appointed by the NCCA Board and the Board has the choice of letting him stay involved or appoint someone else to the position. Perkins stated that he is uncomfortable with someone who does not agree with the Board and its policy and philosophy representing the Board.

Vice President Oelsligle stated that he does not want to be the state coordinator anymore. Area board members are to go back to their individual boards and ask for volunteers for a full-time ACCT state coordinator. If an individual can serve as state coordinator full-time, the discussion of an alternate is moot. Dr. Smith asked that a job description be sent to everyone so that any individual interested in the position knows what it would entail. Feit will sent the information to Baack who will in turn forward it to each area President.

10. ELECTION OF OFFICERS

Vice President Oelsigle stated that a rotation schedule was included in the board packet. The new officers will assume their duties immediately following the conclusion of the board meeting and are as follows: President – Don Oelsigle, Vice President – Robert Feit, Secretary – Kent Miller, and Treasurer Tom Perkins.

MOTION BY LYNN SCHLUCKEBIER AND SECOND BY MERLYN GRAMBERG for the NCCA Board of Directors to approve the election of officers as presented.

Vice President Oelsigle asked for any discussion. There was none.

A roll call vote was taken.

Voting Aye: Cowan, Feit, Gramberg, Mehl, Oelsigle, Perkins, Poessnecker, Schluckebier

Voting Nay: None

Absent: Kreiger, Miller

RESULT: Motion carried eight (8) ayes, no nays, and two (2) absent.

11. TREASURER'S REPORT

Baack asked for any questions or comments regarding the second quarter financial report. There were none.

Baack then asked the Board to think about whether they would like to continue to adhere to the public meeting laws. As a voluntary organization now, we do not have to follow the laws but state statute would need to be changed to reflect that.

12. EXECUTIVE DIRECTOR'S REPORT

Baack stated that he will be scheduling his area board visits for the fall soon. He also stated that the annual meeting is progressing well with Walter Bumphus being the speaker. It will be located at the Midtown Holiday Inn in Grand Island. Baack continued to state that he has been asked to appear before the Education Committee regarding LR198 which is a study dealing with governance in higher education. He has not yet received any information regarding this hearing.

13. ACCT STATE COORDINATOR REPORT

Vice President Oelsigle stated that the Leadership Conference is coming up followed by the AACC fall meeting November 8 – 11.

14. COMMENTS AND CONCERNS OF GOVERNING BOARD MEMBERS

Perkins commended Dr. Smith for his work with the VFA.

There being no further business, the meeting adjourned at 10:31 a.m.

Diane Keller, President

Robert Feit, Secretary